

18 December 2007

Dear Sirs

**15/16 Newquay St. Appledore: Final Certificate and Invoice No 22698**

I enclose a cheque for                      in settlement of your invoice no as above, following the Architect's Final Certificate dated 5<sup>th</sup> December.

May I say – and please pass this on to whom it may concern – that it has been a pleasure to deal with your team, both on site and at the office. We will probably have other projects to pursue and we will have no hesitation in engaging your firm. Rarely do we provide such unqualified approval!

Regards

A handwritten signature in blue ink, appearing to read 'A. Kelly', is written in a cursive style.